

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES
DAURICE K. SMITH,
VICE CHAIR

City Colusa:

JOSH HILL

City of Williams:

FRANK KENNEDY, CHAIR
ROBERT MENDOZA



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
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Michael Azevedo,
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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes May 24, 2022

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meets in Regular Session this 24th day of May 2022 at the hour of 3:00 p.m. Present: Commissioners Daurice K. Smith, Kent S. Boes, Gary J. Evans, Roberto Mendoza and Frank Kennedy. Absent: Commissioner Josh Hill.

Chair Kennedy states due to a 5/6th vote required to approve the budget adjustments, the Budget items will be considered after the approval of the Minutes.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. MINUTES APPROVAL

1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – April 26, 2022.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Mendoza
ABSENT:	Hill

III. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve FY 2021-22 Revenue and Appropriations Inter-Budget Adjustment No. 031. (Requires 5/6th vote)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Mendoza
ABSENT:	Hill

2. Approve FY 2021-22 Revenue and Appropriations Inter-Budget Adjustment No. 029. (Requires 5/6th vote)(Continued from April 26, 2022)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Mendoza
ABSENT:	Hill

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Kennedy declares a recess at 3:05 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present, except Commissioner Hill.

1. Approve FY 2021-22 Revenue and Appropriations Inter-Budget Adjustment No. 037. (Requires 5/6th vote)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Mendoza
ABSENT:	Hill

3:06 p.m. Supervisor Boes excuses himself and leaves the meeting.

V. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Azevedo states he received a request from the City of Williams to provide a letter of support from the Transportation Commission to submit with the Active Transportation Plan (ATP) application to complete the E Street Project.

Brief discussion is held regarding the Bylaws and the need for the City that has one member to be allowed to appoint an Alternate member.

2. Transit Manager

Mr. Simms gives an update on the vacant Operations Supervisor position.

3. Caltrans

None.

4. City of Colusa

Ms. Vanetta introduces herself as the City of Colusa's Grant Writer. She states she would like to partner with the County to look for grant opportunities. She is especially interested in the Safe Streets and Roads for All grant.

5. City of Williams

Commissioner Kennedy states the City of Williams submitted an application for the Active Transportation Plan (ATP) grant and the Local Road Safety Plan (LRSP) is about to be completed. He further states the City of Williams is working with Caltrans on safety issues for Maguerite Street and Hwy 20, of which Caltrans will do the preliminary report, saving the City of Williams money.

6. California Highway Patrol
None.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

2. Adopt **Resolution No. 2122-005** Adopting Definitions of the Terms “Unmet Transit Needs” and “Reasonable To Meet”. **Further, Adopt Resolution No. 2122-006** Determining There Are No Unmet Public Transportation Needs For FY 2021/22.

Comments received by Mr. Simms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Kennedy, Smith, Evans, Mendoza
ABSENT:	Boes, Hill

3. Adopt **Resolution No. 2122-007** Authorizing the Executive Director to Execute FY 2021/22 LCTOP Certifications and Assurances and Authorized Agent Form for the Low Carbon Transit Operations Program (LCTOP) for the Solar Project.

Comments received by Mr. Simms and Mr. Azevedo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Kennedy, Smith, Evans, Mendoza
ABSENT:	Boes, Hill

Chair Kennedy adjourned the meeting at 3:25 p.m. to reconvene in Regular Session on June 21, 2022, at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Ann Nordyke, Chief Deputy Clerk