

Board of Supervisors

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Kent S. Boes, District III,
Chair
Gary J. Evans, District IV
Vice-Chair
Janice A. Bell, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
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COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

June 20, 2023

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - THIS LINE IS FOR LISTENING IN ONLY

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of June 6, 2023 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 29.

1. BOARD OF SUPERVISORS

Approve the June 6, 2023 Board of Supervisors Meeting Minutes.

2. AIR POLLUTION CONTROL

Authorize the Board Clerk to assign a County Agreement Number to Amendment 1 of Grant Agreement No. G21-PBRM-05 with the **State of California**

Air Resources Board, increasing the total grant amount to \$20,000.00 and extending the termination date to June 30, 2025.

3. AG COMMISSIONER
Approve Agreement (No. 22-1695-004-SF) with **California Department of Food and Agriculture (CDFA)**, for the European Grapevine Moth (EGVM) Program, effective January 1, 2023.
4. APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT
Reappoint Douglas Turner and William G. Manor to the Williams Fire Protection District to serve terms effective July 18, 2023 through July 17, 2027. **(Applications Received: Douglas Turner and William G. Manor)**
5. COUNTY ADMINISTRATIVE OFFICE
Approve 6th Modification to the Facility Use License Agreement with the **Sites Project Authority**, for the use of County owned property located at 122 Highway 99, Maxwell, CA.
6. COUNTY ADMINISTRATIVE OFFICE
Adopt a Resolution Increasing the Cash Contributions Established by Resolution 19-064 To Fund The Tri-County Juvenile Rehabilitation Facility.
7. DISTRICT ATTORNEY
Approve out-of-state travel for two DA Investigators to attend the 54th Annual California Homicide Investigators Association Conference in Las Vegas, NV August 15-18, 2023.
8. HEALTH AND HUMAN SERVICES
Adoption a Resolution authorizing acceptance of the County Housing Navigation and Maintenance Program ("HNMP") Round 1 joint allocation.
9. HEALTH AND HUMAN SERVICES
Approve Grant Agreement (No. 22-11296) with the **State of California Department of Public Health (CDPH)** for implementation of the California Public Health Workforce Career Ladder Education and Development Program, effective February 1, 2023.
10. HEALTH AND HUMAN SERVICES/DHHS ADMINISTRATION
Approve a Memorandum of Understanding between the County of Colusa Department of Behavioral Health, **John Stewart Company (JSCo), Building Better Partnerships (BBP), and Rancho Colus LP** for the No Place Like Home Program (NPLH) project.
11. HEALTH AND HUMAN SERVICES
Approve Standard Agreement No. 23-10252 with the **California Department of Public Health (CDPH)** for implementation of the Childhood Lead Poisoning Prevention Program.
12. PUBLIC WORKS/ROAD DEPARTMENT/SOLID WASTE
Approve nineteenth (19th) Modification to C05-112 with **Recology Butte Colusa Counties, Inc.**, effective July 1, 2023.

13. PUBLIC WORKS/ROAD DEPARTMENT
Adopt a Resolution approving a project list for fiscal year 2023-24 funded by SB 1: the Road Repair and Accountability Act of 2017.
14. PUBLIC WORKS/ROAD DEPARTMENT
Adopt a Resolution certifying Colusa County's maintained County road mileage for 2022.
15. PUBLIC WORKS/ROAD DEPARTMENT
Approve assignment of Tee Hangar lease #17 to **S. William Abel** effective June 20, 2023 and authorize Airport Manager to sign.
16. PURCHASING AND PROCUREMENT/BLDG & GRNDS MAINT
Ratify Change Order No. 1 to contract with **George Roofing**, for the re-roofing of the Colusa VFW Hall.
17. PURCHASING AND PROCUREMENT/IT-SHERIFF
Ratify 4th Modification to Agreement with **Frontier**, adding services (Schedule No. 0000340530) for the Sheriff's Department, signed by the County Administrative Officer.
18. PURCHASING AND PROCUREMENT/AIRPORT
Approve 1st Modification with **AvFuel Corporation** for aviation fuel supply services, effective December 1, 2022.
19. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve contract with **Chico State Enterprises** for nutrition services to senior citizens in Colusa County, effective June 1, 2023.
20. PURCHASING AND PROCUREMENT/DPW
Approve 4th Modification with **Helix Environmental Planning, Inc.** to perform cultural resources consulting for the Finks Road Bridge project.
21. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Participation Agreement with **California Mental Health Services Authority** for the Behavioral Health Workforce Program, effective April 1, 2023.
22. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve 2nd Modification with **Youth for Change** for wraparound services for foster youths placed in out of home care, effective May 1, 2023.
23. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve 5th Modification with **Comfort Haven for the Elderly**, for board and care services for mentally disabled individuals.
24. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve 2nd Modification with **Davis Guest Home, Inc.** for board and care services, effective July 1, 2023.

25. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve contract with **Brain Learning Psychological Corporation**, to administer learning disability evaluations and special assessments for CalWORKs participants, effective July 1, 2023.
26. PURCHASING AND PROCUREMENT/SHERIFF/ANIMAL CONTROL
Approve Grant Agreement with **Best Friends Animals Society**, to assist the Colusa County Animal Shelter in increasing and then sustaining its overall save rate.
27. PURCHASING AND PROCUREMENT/PROBATION
Approve 5th Modification to a Lease Agreement with **Secure Holdings LLC/Nghi Pham** for space located at 320 5th Street, Ste. A and B, Colusa, effective July 1, 2023.
28. PURCHASING AND PROCUREMENT/DPW
Ratify equity lease agreement with **Enterprise FM Trust** for three 2024 Chevrolet Silverado 2500HD Work Trucks for the Department of Public Works signed by the Purchasing Agent.
29. TREASURER
Accept May 2023 Treasury Monthly Investment Report as presented.

END OF CONSENT AGENDA

III. RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)

1. Presentation by Rural County Representatives of California (RCRC), Senior Vice President of Government Affairs, Mary-Ann Warmerdam on RCRC's Strategic Plan and the work of affiliated entities.

IV. HUMAN RESOURCES

1. Approve the job description for the new classification of Budget Management Analyst (\$5,648.00 - \$9,272.00/mo.) and allocate to the Management Unit. Further, effective July 1, 2023: Reclassify one position of Staff Services Analyst II PF35 (\$4,861.00 - \$7,974.00/mo.), to the newly created position of Budget Management Analyst MGT18; amend Position Allocation Schedule for the Department of Health & Human Services (811) by adding a Budget Management Analyst classification and deleting a Staff Services Analyst II.
2. Adopt the new classification and job description of Public Works Laborer, set the salary range at MSC10, \$2,589 - \$4,252 per month, and allocate the classification to the CCEA Miscellaneous Unit. Further, update the Job Class Table effective June 20, 2023.
3. Formal acknowledgement of the CCMC as the recognized exclusive employee organization for the newly formed Safety Bargaining Unit within the CCMC.

V. AUDITOR

1. Approve Special Claims.

VI. TREASURER-TAX COLLECTOR

1. Modify Treasurer-Tax Collector lobby hours from 8:30 a.m. - 5:00 p.m. to 8:30 a.m. - 4:00 p.m., effective July 1, 2023, and direct County Counsel to prepare Ordinance amending the County Code for same.

VII. PURCHASING & PROCUREMENT/PROBATION

1. Make a finding that competitive bidding is not in the best interest of the public for the sole source purchase of two TruNarc Narcotic Analyzers from Fisher Scientific; and, authorize the Purchasing Agent to sign the Purchase Order.

VIII. AG COMMISSIONER/AIR POLLUTION CONTROL**1. SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt a Resolution authorizing the Air Pollution Control District Director of Air Quality Standards to accept grant funds, sign the standard Grant Agreement (Grant No. G22-CAPP-6) and any future ministerial modifications to the AB617 Community Air Protection Grant Program, effective August 1, 2023. Further, authorize the Board Clerk to assign County Agreement Number to the **California Environmental Protection Agency California Air Resources Board** Grant Agreement.

2. SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT

Adopt a Resolution authorizing the Air Pollution Control District Director of Air Quality Standards to accept grant funds, sign the standard Grant Agreement (Grant No. G22-EIDG-05) and any future ministerial modifications to the AB197 California Air Resources Board's Emission Inventory District Grant Program, effective May 31, 2023. Further, authorize the Board Clerk to assign County Agreement Number to the **California Environmental Protection Agency California Air Resources Board** Grant Agreement.

IX. PUBLIC WORKS/ROAD DEPARTMENT

1. Authorize Public Works to participate in a proposed Shared Maintenance Pilot Project with Glenn-Colusa Irrigation District for District facilities lying within county road Rights of Ways.

X. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY22/23 Revenue and Appropriations Inter-Budget Adjustment No.'s IB031-IB033 **(4/5 vote required)**
2. Adopt a Resolution Concerning General Fund Needs.
3. Approve Retention Schedule and adopt a Resolution establishing an orderly system for the destruction of County records held by the County Administrative Officer/Clerk of the Board. **(Retention Schedule requires a 4/5th vote)**
4. Approve Fiscal Year 2023-2024 Recommended Budget in the total amount \$155,189,700 including enterprise funds, county service areas, special districts, and other restricted funds.

XI. BOARD OF SUPERVISORS

1. Approve Letters in Opposition to portions of S683 (Padilla/Feinstein) and HR1396 (Garamendi) renaming Walker Ridge to Condor Ridge as part of the Berryessa Snow Mountain National Monument Expansion. **(Continued from June 6, 2023)**

XII. SUPERVISORS' REPORTS OR COMMENTS**XIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS****RECESS****XIV. CLOSED SESSION/COUNTY COUNSEL**

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Sacramento County Superior Court Case Number 34-2022-8000385 1-CU-WMGDS.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.