

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES
DAURICE K. SMITH,
VICE-CHAIR

City Colusa:

DENISE CONRADO
GREG PONCIANO

City of Williams:

FRANK KENNEDY, CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
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Michael Azevedo,
Public Works Director
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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes August 29, 2023

The The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 29th day of August 2023 at the hour of 3:00 p.m. Present: Commissioners Kent S. Boes, Gary J. Evans, Denise Conrado and Daurice K. Smith. Absent: Commissioner Greg Ponciano and Frank Kennedy.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. MINUTES APPROVAL
1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – June 20, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Conrado
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director
None.
2. Transit Manager
Mr. Rogers states two new buses were purchased. He updates the Commission on staffing issues for Transit and announces upcoming free fare days.
3. Caltrans
None.

4. City of Colusa
None.
5. City of Williams
None.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION**3:05 p.m. PUBLIC HEARING**

Vice-Chair Smith makes time for a Public Hearing and adoption of FY 2023-24 Final Budget for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund in the amount of \$1,484,789.

Comments received by Ms. Montejano.

3:08 p.m. Vice-Chair Smith opens the Public Hearing and calls for public comment. Hearing none, Vice-Chair Smith closes the Public Hearing.

1. Adopt the FY 2023-24 Final Budget for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund in the amount of \$1,484,789.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

Vice-Chair Smith declares a recess at 3:09 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency with all Commissioners present except, Commissioners Ponciano and Kennedy.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

3:08 p.m. (3:05 p.m. Item on Agenda)

PUBLIC HEARING

Vice-Chair Smith makes time for a Public Hearing and adoption of FY 2023-24 Final Budget for the Transit Agency Fund in the amount of \$2,054,622.

Comments received by Ms. Montejano.

3:11 p.m. Vice-Chair Smith opens the Public Hearing and calls for public comment. Hearing none, Vice-Chair Smith closes the Public Hearing.

1. Adopt the FY 2023-24 Final Budget for the Transit Agency Fund in the amount of \$2,054,622.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Conrado
SECONDER:	Boes
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

3:11 p.m. (3:05 p.m. Item on Agenda)

PUBLIC HEARING

Vice-Chair Smith makes time for a Public Hearing to consider the annual Unmet Needs of the Transit dependent population and determine one of the following three (3) findings:

1. There are no unmet needs,
2. There are unmet needs that are not reasonable to meet, or
3. There are unmet needs that are reasonable to meet.

Comments received by Mr. Rogers.

3:12 p.m. Vice-Chair Smith opens the Public Hearing and calls for public comment. Hearing none, Vice-Chair Smith closes the Public Hearing.

2. Determine there are no unmet public Transit needs for 2023-2024.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Conrado
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

3. Adopt **Resolution No. 2324-001** approving State of Good Repair Allocation FY 23/24 Under the Road Repair and Accountability Act of 2017.

Comments received by Mr. Rogers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

4. Adopt **Resolution No. 2324-002** Of The Colusa County Transit Agency Authorizing The Execution Of The Certifications And Assurances And Authorized Agent Forms For The Low Carbon Transit Operations Program (LCTOP) For The Free Fare Days Project.

Comments received by Mr. Rogers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Conrado
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

5. Adopt the plans, specifications and working details for Transit Solar Inverter replacement and Grid Connection.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Conrado
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

6. Find that competitive bidding is not in the County's best interest due to compatibility, supply availability, economics and approve the purchase of an un-budgeted new Inline AFT Exchanger and authorize the Transit Agency Purchasing Agent to procure.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Smith, Boes, Evans, Conrado
ABSENT:	Kennedy, Ponciano

Vice-Chair Smith adjourned the meeting at 3:22 p.m. to reconvene in Regular Session on September 26, 2023 at the hour of 3:00 p.m.

Daurice K. Smith, Vice-Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk