

Board of Supervisors

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Daurice K. Smith, District II,
Vice-Chair
Kent S. Boes, District III
Gary J. Evans, District IV,
Chair
Janice A. Bell, District V



County of Colusa

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COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

January 30, 2024

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - THIS LINE IS FOR LISTENING IN ONLY

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of January 16, 2024 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 7.

1. BOARD OF SUPERVISORS

Approve the January 2 and January 16, 2024 Board of Supervisors Regular Meeting Minutes.

2. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Ratify purchase order #31201122024A with Winner Chevrolet for three 2024 Chevrolet Tahoe police pursuit vehicles (PPV) for the Sheriff's Office in the amount of \$170,944.98 utilizing CMAS contract #1-22-23-23D.
3. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Ratify purchase order #31201122024B with Winner Chevrolet for one 2024 Dodge Durango with ballistic door panels in the amount of \$57,613.50 utilizing CMAS contract #1-22-23-23E; and further ratify purchase order #31201122024C for one 2024 Dodge Durango in the amount of \$51,588.75 using the same CMAS contract.
4. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Ratify purchase order #31201112024 with Downtown Ford Sacramento for one 2024 Ford F-150 CrewCab Responder Pickup 4x4 for the Sheriff's Office in the amount of \$59,456.79 utilizing CMAS contract #1-22-23-20F CLIN 27.
5. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Ratify equity lease agreements with **Enterprise FM Trust** for four 2023 Ford F-150 XL 4x4 SuperCab Pickups on behalf of the Department of Public Works signed by the Purchasing Agent.
6. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS MAINT
Approve contract with **GSP Construction Inc.** to remodel the Colusa Ambulance Housing Facility located at 1259 Market Street, Colusa, CA.
7. TREASURER
Accept December 2023 Treasury Monthly Investment Report as presented.

END OF CONSENT AGENDA

III. HUMAN RESOURCES

1. Adopt job description for new classification of DHHS Budget Specialist, set salary at Range PF 31 (\$4,514 - \$7,046) and amend the Position Allocation Schedule for the Department of Health & Human Services (810) by deleting 2 DHHS Budget Analyst positions and adding 1 DHHS Budget Specialist position, and by adding 1 DHHS Budget Specialist position to Department of Health & Human Services (811).

IV. COMMUNITY DEVELOPMENT DEPARTMENT

1. Adopt a Resolution authorizing the Community Development Director to apply for and the County Administrative Officer (CAO) to receive and execute any necessary documents for the State's County Drought Resilience Planning Financial Assistance Program grant subject to review and approval by County Counsel.

V. COUNTY ADMINISTRATIVE OFFICE

1. Approve Special Claims.

VI. BOARD OF SUPERVISORSAPPOINTMENT/COLUSA COUNTY PLANNING COMMISSION

1. Nominate/appoint the 2024 Colusa County Planning Commissioners to a 1 year term, effective February 1, 2024 through January 31, 2025.
(Applications received: David M. McCullough - District 1, Heath Krug and John M. Martin - District 2, John Troughton, Jr. - District 3, Kirk Pendleton - District 4 and Elizabeth Yerxa, District 5)
2. Receive updated proposal from the Assessor, Auditor, Clerk-Recorder, District Attorney, Treasurer/Tax Collector, and Sheriff.
3. **Sitting as the Air Pollution Control District Board**
Approve FY23/24 Revenue and Appropriations Inter-Budget Adjustment No. IB-010. **(4/5 vote required)**
4. **Sitting as the Colusa County Flood Control and Water Conservation District**
Adopt a Resolution of Intention to Form Zone of Benefit No. 3 of the Colusa County Flood Control and Water Conservation District.

VII. SUPERVISORS' REPORTS OR COMMENTS**VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS****RECESS****IX. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Dar Rhodes, Kaline Moore and Yareli Mora
Employee Organizations: All Units
2. LIABILITY CLAIM
California Government Code section 54956.95.
Claimants: Nancy Miller
Agency claimed against: Colusa County
3. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.

9:30 a.m. PUBLIC HEARINGPUBLIC WORKS/ROAD DEPARTMENT

1. Public Hearing to consider the issuance of an assembly license for Viive Events LLC, for a lantern festival to be held in the Spring of 2024 located at the East Park Reservoir subject to any conditions imposed by the Board.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on

today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.