

Board of Supervisors

J. Merced Corona, District I
Daurice K. Smith, District II
Vice-Chair
Kent S. Boes, District III,
Gary J. Evans, District IV
Chair
Janice A. Bell, District V



County of Colusa

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COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

June 4, 2024

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - **THIS LINE IS FOR LISTENING IN ONLY**

9:00 a.m. CALL TO ORDER
o Opening Prayer - Pledge of Allegiance
o Period of Public Comment
o Report out of May 21, 2024 Closed Session
o Announcement of Closed Session

- I. STAFF REPORTS – **Note: 3 minutes allowed per Department for Staff Reports.** This time is available for any County staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 14.

1. BOARD OF SUPERVISORS
Approve the May 21, 2024 Board of Supervisors Regular Meeting Minutes.
2. AG COMMISSIONER
Approve Cooperative Agreement (No. 24-0013-000-SA) with the **California Department of Food and Agriculture (CDFA)** for Certified Farmers Market Program

services, effective July 1, 2024.

3. APPOINTMENT/BEHAVIORAL HEALTH BOARD
Appoint Jesse Marquez to the Colusa County Behavioral Health Board to Serve a 3-year term, effective June 4, 2024 through June 3, 2027. **(Application received: Jesse Marquez)**
4. CLERK RECORDER/ELECTIONS
Adopt Resolution approving all requests for services relating to the conduct of any city, district or other political subdivision election, all requests for consolidated election and providing reimbursement to the County for election services rendered.
5. DISTRICT ATTORNEY
Approve out-of-state travel for two DA Investigators to attend the 55th Annual California Homicide Investigators Association Conference in Las Vegas, NV August 20-23, 2024.
6. DISTRICT ATTORNEY
Approve out-of-state travel for Victim Witness Coordinator to attend the 50th Annual National Organization for Victim Assistance Training in Washington, D.C., July 29-August 1, 2024.
7. PUBLIC WORKS/ROAD DEPARTMENT
Adopt a Resolution certifying Colusa County's maintained County road mileage for 2023.
8. PUBLIC WORKS/ROAD DEPARTMENT/SOLID WASTE
Approve 20th Modification with **Recology Butte Colusa Counties, Inc.**, effective July 1, 2024.
9. PURCHASING AND PROCUREMENT/ASSESSOR
Approve 6th Modification with **Megabyte Systems, Inc.** for property tax system maintenance and support.
10. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve contract with **John Lessley** for assistance with development and implementation of policies and procedures to ensure compliance with DHCS, State and Federal requirements.
11. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve contract with **Behavioral Health Data Project (BHDP)** to facilitate Behavioral Health Forensic Program, effective July 1, 2024.
12. PROCLAMATION
Adopt a Proclamation honoring John Troughton Jr. for his commitment and service to the County of Colusa for over 62 years.
13. PURCHASING AND PROCUREMENT/SHERIFF
Approve Purchase of two Motorola APX8500 radios for two vehicles in the Colusa County Sheriff's Office (CCSO) fleet through Sutter Buttes Communications, Inc

utilizing contract #17724-HGAC-(TX)-RA05-21 in the amount of \$14,601.93 and authorize the Purchasing Agent to sign the Purchase Order.

14. SHERIFF/OES

Adopt Resolution authorizing Sheriff/OES Director or the Assistant Sheriff/Assistant OES Director to sign grant application documents, receive and expend funds for ongoing State Homeland Security & Emergency Management Performance Grant Programs.

END OF CONSENT AGENDA

III. HUMAN RESOURCES

1. Reclassify one position of Human Resources Assistant CNF16 (\$3,079-\$5,060) to Human Resources Technician I CNF23 (\$3,665-\$6,018). Further, amend the Position Allocation Schedule for the HR Department (440) deleting one Human Resources Assistant allocation and increasing the Human Resources Technician allocations from 1 to 2 effective June 1, 2024.
2. Approve modifications to Colusa County Personnel Rule 1.104.1 establishing the requirements and parameters of re-employing former Colusa County employees.

IV. ASSESSOR

1. **SITTING AS THE COLUSA COUNTY BOARD OF EQUALIZATION**
In accordance with Section 1607 of the California Revenue and Taxation Code approve Stipulation Agreements for APN 005-101-014 with Granzellas Inn, LLC. for Applications for Changed Assessment No.'s 23-07 and 24-02, located at 457 Seventh St. Williams, CA. 95987.
2. **SITTING AS THE COLUSA COUNTY BOARD OF EQUALIZATION**
In accordance with Section 1607 of the California Revenue and Taxation Code approve Stipulation Agreements for APN's 005-064-010 and 005-064-011 with Granzellas Inn, LLC. for Applications for Changed Assessment No.'s 23-12, 23-13, 24-07 and 24-08, located on 6th St, between C St. and D St. in Williams, CA. 95987.

V. PURCHASING AND PROCUREMENT/PROBATION

1. Pursuant to Section 5.1 of the Purchasing and Procurement Policy (Policy 401) waive competitive bidding process and approve purchase of two Thermo Scientific TruNarc handheld narcotics analyzers through Fisher Scientific LLC on the finding that Fisher Scientific LLC is a sole source provider of the equipment and authorize the Purchasing Agent to sign the purchase order in the amount of \$72,866.26.

VI. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 23/24 Revenue and Appropriations Inter-Budget Adjustment No.'s IB-021 & IB-022. **(4/5 vote required)**

2. Approve Special Claim as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
9020833836	Health & Human Svcs.	Willscot	\$6,417.73

VII. BOARD OF SUPERVISORS

1. Designate the voting delegate for the County and approve out of State travel for Supervisors Janice Bell (Delegate) and Kent Boes (Alternate) to attend the 2024 NACo Annual conference July 12-15, 2024 in Hillsborough County, Florida.

VIII. SUPERVISORS' REPORTS OR COMMENTS

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

X. CLOSED SESSION/COUNTY COUNSEL

1. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**
CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2): One matters.

9:30 a.m. **PUBLIC HEARING**

COMMUNITY DEVELOPMENT DEPARTMENT

1. Public Hearing and adoption of a Resolution approving a CEQA Exemption and an amendment to the General Plan Safety Element to add reference the County's Local Hazard Mitigation Plan.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to

receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.