

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES
VICE-CHAIR
DAURICE K. SMITH,
CHAIR

City Colusa:

GREG PONCIANO

City of Williams:

FRANK KENNEDY
KATHERINE DUNLAP



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
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COLUSA, CA 95932
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Michael Azevedo,
Public Works Director
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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes August 20, 2024

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 20th day of August 2024 at the hour of 3:00 p.m. Present: Commissioners Frank Kennedy, Kent S. Boes, Gary J. Evans, Greg Ponciano and Daurice K. Smith. Absent: Commissioner Katherine Dunlap.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

None.

II. MINUTES APPROVAL

1. Minutes Approval

Transportation Commission & Transit Agency – Regular Meeting – June 18, 2024.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Ponciano
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Azevedo states CalTrans Safety has notified him that as the result of the field review that was done in March, they are going to implement improvements at the intersection of Hwy 45 specifically on Second and Main Street before the winter season arrives.

2. Transit Manager

Mr. Roger updates the Commissioners on the free fare days, ridership numbers and acknowledges the Transit staff for their hard work.

3. Caltrans
None.

4. City of Colusa
None.

5. City of Williams
Commissioner Kennedy states last month the off ramp on Hwy 20 onto old Hwy 99 was closed due to work from CalTrans and no one at the City was notified of the closure. He request CalTrans notify someone at the City of the work that will be done.

6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Smith declares a recess at 3:08 p.m. and states that the Commission is now sitting as the Colusa County Transit Agency with all Commissioners present, except Commissioner Dunlap.

3:09 p.m. (3:05 p.m. Item on Agenda)

PUBLIC HEARING

Chair Smith makes time for a Public Hearing and adoption of Fiscal Year 2024-25 Final Budget for the Transit Agency Fund in the amount of \$2,109,091.

Comments received by Ms. Montejano.

3:09 p.m. Chair Smith opens the Public Hearing and calls for public comment.

Comments received by Ms. Montejano.

3:10 p.m. Chair Smith calls for any additional comments. Hearing none, Chair Smith closes the Public Hearing.

1. Adopt the Fiscal Year 2024-25 Final Budget for the Transit Agency Fund in the amount of \$2,109,091.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Kennedy
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

2. Approve the Colusa County Transit Agency Triennial Performance Audit prepared by CliftonLarsonAllen LLP (CLA) for the three year period ending June 30, 2023.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chair Smith adjourns the Colusa County Transit Agency at 3:16 p.m. and states that the Commissioners are now sitting as the Colusa County Transportation Commission with all Commissioners present, except Commissioner Dunlap.

3:16 p.m. (3:05 p.m. Item on the Agenda)

PUBLIC HEARING

Chair Smith makes time for a Public Hearing and adoption of Fiscal Year 2024-25 Final Budget for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund in the amount of \$1,754,956.

Comments received by Ms. Montejano.

3:16 p.m. Chair Smith opens the Public Hearing and calls for public comment.

Comments received by Ms. Montejano.

3:18 p.m. Chair Smith calls for additional public comments. Hearing none, Chair Smith closes the Public Hearing.

1. Adopt the Fiscal Year 2024-25 Final Budget for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund in the amount of \$1,754,956.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ponciano
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

2. Adopt **Resolution No. 2425-001** Apportioning Local Transportation Funds for Fiscal Year 2024-2025.

Comments received by Ms. Montejano.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

3. Adopt **Resolution No. 2425-002** for the Allocation of State Transit Assistance Funds For Fiscal Year 2024-2025.

Comments received by Ms. Montejano.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Ponciano
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

4. Adopt **Resolution No. 2425-003** for the Distribution of the Local Transportation Funds for Fiscal Year 2024-2025.

Comments received by Ms. Montejano.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

5. Approve the Colusa County Transportation Commission Triennial Performance Audit prepared by CPA firm CliftonLarsonAllen LLP (CLA) for the three year period ending June 30, 2023.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

Chair Smith adjourned the meeting at 3:27 p.m. to reconvene in Regular Session on September 17, 2024 at the hour of 3:00 p.m.

Daurice Smith, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk