

Board of Supervisors

J. Merced Corona, District I
Daurice K. Smith, District II
Vice-Chair
Kent S. Boes, District III,
Gary J. Evans, District IV
Chair
Janice A. Bell, District V



County of Colusa

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COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

December 17, 2024

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - **THIS LINE IS FOR LISTENING IN ONLY**

9:00 a.m. CALL TO ORDER

- o Opening Prayer - Pledge of Allegiance
- o Period of Public Comment
- o Report out of Closed Session for November 12, 2024
- o Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.** This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. PROCLAMATIONS
ASSESSOR

1. Adopt Proclamation Honoring Arnold Gross upon his retirement.

TREASURER/TAX COLLECTOR

2. Adopt Proclamation Honoring Daniel Charter upon his retirement.

BOARD OF SUPERVISORS

3. Adopt Proclamation Honoring Gary J. Evans upon his retirement.

CONSENT AGENDA

Approve Consent Agenda Items No.'s 1 through 28.

1. BOARD OF SUPERVISORS
Approve the November 12, 2024 Regular Meeting Minutes.
2. TREASURER
Accept November 2024 Treasury Monthly Investment Report as presented.
3. APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT
Reappoint David Gordon to the Princeton Fire Protection District, effective November 29, 2024 through November 28, 2028. **(Application received: David Gordon)**
4. APPOINTMENT/SACRAMENTO RIVER FIRE PROTECTION DISTRICT
Reappoint John Miller to the Sacramento River Fire Protection District effective November 17, 2024 through November 16, 2028 **(Application received: John Miller)**
5. APPOINTMENT/MAXWELL CEMETERY DISTRICT
Reappoint William Barrett (Dist. 4) to the Maxwell Cemetery District effective December 13, 2024 through December 12, 2028. **(Application received: William Barrett)**
6. APPOINTMENT/CORTINA CREEK FLOOD CONTROL & FLOOD WATER CONSERVATION DISTRICT
Reappoint Peter Peterson to the Cortina Creek Flood Control & Flood Water Conservation District, effective December 15, 2024 to December 14, 2028. **(Application received: Peter D. Peterson)**
7. DISTRICT ATTORNEY
Authorize the District Attorney or Official Designee to apply, sign, and accept the Victim Witness Assistance Program Grant Sub award VW24 29 0060/VW24024601 through the California Governor's Office of Emergency Services and further sign any resulting grant sub awards, modifications and amendments, subject to Board approval.
8. SHERIFF
Adopt a Resolution authorizing the Sheriff to apply for and execute the California State Parks Boating and Waterways Safety and Enforcement financial aid program and approving an agreement with the **California Department of Parks and Recreation**, effective July 1, 2025, to sign reimbursement claims, and authorizing the County Auditor to certify the amount of prior year's vessel taxes.
9. COMMUNITY DEVELOPMENT DEPARTMENT
Adopt a Resolution authorizing recordation of Parcel Map #24-09 for Barbara Mayberry and authorize the County Surveyor to record same.
10. COMMUNITY DEVELOPMENT DEPARTMENT
Designate Charles T. Yerxa, Jr., Esq., Angeles S. Carrion, Esq., and Sukhraj Pamma,

Esq. as the County's Administrative Hearing Officers to conduct administrative hearings pursuant to County Code section 42-10(d).

11. HEALTH AND HUMAN SERVICES

Adopt Resolution accepting the California Department of Housing & Community Development (HCD) Allocations of the Transitional Housing Program (THP), Round 6 and Housing Navigation and Maintenance Program (HNMP), Round 3.

12. CLERK RECORDER/ELECTIONS

Acknowledge Receipt of the Certified Election Results for the General Presidential General Election held November 5, 2024.

13. COUNTY ADMINISTRATIVE OFFICE

Ratify Agreement with Municipal Resource Group for Personnel Investigative Services.

14. COUNTY ADMINISTRATIVE OFFICE

Approve the Memorandum of Understanding (MOU) between Colusa County Behavioral Health and **Sutter-Yuba Behavioral Health**. The purpose of the MOU is to establish a guideline for providing in-person outpatient psychiatry services to Colusa County Medi-Cal beneficiary.

15. COUNTY ADMINISTRATIVE OFFICE

Approve the Memorandum of Understanding (MOU) between Colusa County Behavioral Health and **Sutter-Yuba Behavioral Health**. The purpose of the MOU is to gain access to behavioral health services at the juvenile institutions for Colusa County juveniles.

16. COUNTY ADMINISTRATIVE OFFICE/CLERK OF THE BOARD

Authorize Board Clerk to assign a County Contract Number to agreement number 23-ESG-18054 with the State of California Department of Housing and Community Development for Rapid Re-Housing Funding.

17. COUNTY ADMINISTRATIVE OFFICE/CLERK OF THE BOARD

Authorize Board Clerk to assign a County Contract Number to Amendment No. 1 to Agreement 4600016055 with the State of California Department of Water Resources for the Drought Resiliency and Planning Project.

18. PURCHASING AND PROCUREMENT/PUBLIC WORKS

Adopt plans, specifications and working details for performing road reconstruction on College City Road.

19. PURCHASING AND PROCUREMENT/PUBLIC WORKS

Ratify Open-End (Equity) Lease Rate Quote numbers Q389164 and Q8427711 with **Enterprise Fleet Management** for two vehicles for the Public Works Department.

20. PURCHASING AND PROCUREMENT/CLERK-RECORDER

Approve contract with **Swierstok Enterprise Inc., dba Pro Builders** for the procurement and installation of a telescoping automatic door into the Hall of Records located at 546 Jay Street, Colusa.

21. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Approve 1st modification with **Trinity Services Group, Inc.** for inmate food services at the Colusa County Jail, effective January 1, 2025.
22. PURCHASING AND PROCUREMENT/DHHS
Approve contract with **Evident Change** for the Safe Measures Reporting Service, effective October 1, 2024.
23. PURCHASING AND PROCUREMENT/DHHS
Approve 2nd Modification with **Williams Scotsman, Inc.** for the modular building at the Department of Health and Human Services located at 251 E. Webster St., Colusa.
24. PURCHASING AND PROCUREMENT/MIGRANT HOUSING
Approve Purchase Order No. 47511072024 with GONLED for light fixtures and bulbs at the Migrant Housing Center under CivicBuys Contract 00004707 and authorize the Purchasing Agent to sign the purchase order.
25. PURCHASING AND PROCUREMENT/RISK MANAGEMENT
Approve contract with **Everon, LLC** for the monthly monitoring of the alarm system within the Clerk-Recorder's Office and the camera system within the Historic Courthouse.
26. PURCHASING AND PROCUREMENT/INFORMATION TECHNOLOGY
Approve contract with **Technique Communications** for as needed network and telephone wiring on a time and materials basis.
27. PURCHASING AND PROCUREMENT/VARIOUS
Approve the purchase of 176 computers for multiple departments throughout the County using 3 vendors - Natix using state contract #1-21-70-08A; NWN Corporation using CA Statewide contract 1-22-70-30 and Dell Technologies using NASPO Computer Equipment PA - CA Contract C000001115143 for a total of \$192,690.52 and authorize the Purchasing Agent to sign purchase orders 40811222024, 40811222024A, 40811222024B, 40811222024C, and 40811222024D.
28. PURCHASING AND PROCUREMENT
Approve a purchase in the amount of \$24,142.50 from Motorola Solutions, Inc. for a Motorola GTR 8000 base radio that will replace the 30 year old repeater at the Sutter Buttes site and authorize the Purchasing Agent to sign Purchase Order 52011212024.

END OF CONSENT AGENDA

IV. HUMAN RESOURCES

1. Approve a salary range adjustment for the Chief Deputy District Attorney classification within the District Attorney's Office, from MGT35 (\$9,001 - \$14,756) to MGT39 (\$9,937 - \$16,287) per month, effective January 1, 2025; further adjust the salary range from MGT39 (\$9,937-\$16,287) to MGT44 (\$11,247 - \$18,427) effective January 1, 2026.

2. Adopt the Revised Job Class Table to Reflect Hourly Rate Range Increase for Extra Help, Effective December 1, 2024, and Correct the Job Class Table Approved by the Board on November 12, 2024, with an Effective Date of December 1, 2024.

V. AUDITOR

1. Reject CA Northern Railroad's Claims for Refund of Unitary tax for fiscal years 2019-2020 through 2022-2023 and direct the Auditor-Controller to provide CA Northern Railroad notice of rejection via a rejection letter.
2. Reject Wild Goose LLC's Claim for Refund of Unitary tax and direct the Auditor-Controller to provide Wild Goose LLC notice of rejection via a rejection letter.

VI. COMMUNITY DEVELOPMENT DEPARTMENT

1. Receive a presentation on the current Draft of the Maxwell Community Plan and provide any desired input.
2. Adopt a Resolution authorizing recordation of Parcel Map #PD-24-12 for Kalfsbeek Smith Living Trust and authorize the County Surveyor to record said map.

VII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 24/25 Revenue and Appropriations Inter-Budget adjustment IB-008-IB-012. **(4/5 vote required)**
2. Approve Special Claim as follows:

<u>Invoice#</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
2606	Board of Supervisors	Paris Kincaid Wasiewski	\$1612.50
2651	Board of Supervisors	Paris Kincaid Wasiewski	825.00
2631	Board of Supervisors	Paris Kincaid Wasiewski	450.00
875895	Health & Human Svcs	Parents as Teachers	1325.00
876501	Health & Human Svcs	Parents as Teachers	220.00
876502	Health & Human Svcs	Parents as Teachers	600.00
102424CLT11942	Behavioral Health	Sutter Cntr for Psychiatry	3467.94
091024CLT20400	Behavioral Health	Sutter Cntr for Psychiatry	4623.92
080924CLT9119	Behavioral Health	Sutter Cntr for Psychiatry	4623.92
20454	Public Works	Three B's Toilet Rentals	246.00

VIII. BOARD OF SUPERVISORS

1. Adopt Resolution Requesting Increased Tariffs on Sheep.
2. Cast ballot (Group 1 Counties) for County Medical Services Program (CMSP) Governing Board Election-Supervisor Position for Group 1 Counties.
3. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**
Adopt a Resolution authorizing the District to accept grant funds awarded under the California Air Resources Board's Greenhouse Gas Emission Standards for Crude Oil and Natural Gas Facilities - Implementation and

Enforcement. **Further**, approve Grant Agreement with the **California Agency Air Resources Board**, effective January 1, 2025 and authorize the Air Pollution Control Officer to sign.

IX. SUPERVISORS' REPORTS OR COMMENTS

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

XI. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2): One matter.
2. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. *Kelley McDowell v. County of Colusa, et.al.* Colusa County Superior Court Case Number CV24624
3. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Counsel.

9:30 a.m. **PUBLIC HEARING**

COMMUNITY DEVELOPMENT DEPARTMENT

1. Public Hearing and adoption of a proposed Resolution to approve the submittal of a revised Program Income Only Community Development Block Grant (CDBG) application for the lease and rehabilitation of property to establish a temporary shelter for victims of domestic violence.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this

meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.