

## **COMMISSIONERS**

### **COUNTY OF COLUSA:**

GARY EVANS  
KENT BOES  
VICE-CHAIR  
DAURICE K. SMITH,  
CHAIR

### **City Colusa:**

GREG PONCIANO

### **City of Williams:**

FRANK KENNEDY  
KATHERINE DUNLAP



COUNTY OF COLUSA  
TRANSPORTATION COMMISSION &  
TRANSIT AGENCY  
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**Transportation Commission & Transit Agency  
Board Chambers  
546 Jay Street, Suite 108  
Colusa, CA 95932**

## **Minutes September 17, 2024**

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 17<sup>th</sup> day of September 2024 at the hour of 3:00 p.m. Present: Commissioners Frank Kennedy, Kent S. Boes, Greg Ponciano and Daurice K. Smith. Absent: Commissioners Gary J. Evans and Katherine Dunlap

**I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)**  
None.

**II. MINUTES APPROVAL**

1. Minutes Approval  
Transportation Commission & Transit Agency – Regular Meeting – August 20, 2024.

|                  |                                |
|------------------|--------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>    |
| <b>MOVER:</b>    | Ponciano                       |
| <b>SECONDER:</b> | Boes                           |
| <b>AYES:</b>     | Kennedy, Smith, Boes, Ponciano |
| <b>ABSENT:</b>   | Evans, Dunlap                  |

**III. REPORTS (TRANSIT AND/OR TRANSPORTATION)**

**1. Executive Director**

Mr. Azevedo states he is in the process of working on a revision of the Master Fund Transfer Agreement for State and Federal funding and will be bringing the item to the Commission next month for approval.

**2. Transit Manager**

Mr. Roger states free Fare Days ended on September 5, 2024. He further states he is waiting on the approved LCTOP funds to be received and the Transit Agency is now fully staff.

3. Caltrans

Ms. Chiu updates the Commission on a the new Public Information Officer, Megan Reese. Ms. Chiu further states she provided all the contact information for Colusa County and Ms. Reese will be coordinating any current and future projects or closures.

4. City of Colusa

Commissioner Ponciano states the City has nearly complete Phase 1 of Four Phases for the City Wide Street Project and Phase 2 will be completed in 2026.

5. City of Williams

Commissioner Kennedy states work is continuing on the E street Project and there were public discussions regarding concerns for the designs, specifically a median on E Street.

6. California Highway Patrol

None.

**IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY****3:05 p.m. PUBLIC HEARING**

Chair Smith makes time for Public Hearing to consider the annual Unmet Needs of the Transit dependent population and determine one of the following three (3) findings:

1. There are no unmet needs,
2. There are unmet needs that are not reasonable to meet, or
3. There are unmet needs that are reasonable to meet.

Comments received by Mr. Roger and Mr. Azevedo.

3:09 p.m. Chair Smith opens the Public Hearing and calls for public comment. Hearing none, Chair Smith closes the Public Hearing.

1. Determine there are no unmet public Transit needs for 2024-2025.

|                  |                                |
|------------------|--------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>    |
| <b>MOVER:</b>    | Kennedy                        |
| <b>SECONDER:</b> | Ponciano                       |
| <b>AYES:</b>     | Kennedy, Smith, Boes, Ponciano |
| <b>ABSENT:</b>   | Evans, Dunlap                  |

Chair Smith adjourned the meeting at 3:10 p.m. to reconvene in Regular Session on October 29, 2024 at the hour of 3:00 p.m.

\_\_\_\_\_  
Daurice Smith, Chair

Attest: Michael Azevedo,  
Secretary to the Transportation  
Commission & Transit Agency

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk