

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES
VICE-CHAIR
DAURICE K. SMITH,
CHAIR

City Colusa:

GREG PONCIANO

City of Williams:

FRANK KENNEDY
KATHERINE DUNLAP



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Michael Azevedo,
Public Works Director
colusacountyca.iqm2.com
www.countyofcolusaca.gov

**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes October 29, 2024

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 29th day of October 2024 at the hour of 3:00 p.m. Present: Commissioners Greg Ponciano, Gary J. Evans, Frank Kennedy, Kent S. Boes and Daurice Smith. Absent: Commissioner Katherine Dunlap.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – September 17, 2024
as corrected.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Kennedy
AYES:	Kennedy, Smith, Boes, Ponciano
ABSTAIN:	Evans
ABSENT:	Dunlap

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director

Mr. Azevedo states there were two public workshops held for the RTP update in Colusa and in the City of Williams. He further states there will be one more round of public workshops held after getting close to the final RTP update.

2. Transit Manager

Mr. Rogers updates the Commissioners on the commencement of Free Fare

Days starting December 1, 2024. He further states there will be a Free Fare Day on Election Day.

3. Caltrans

Ms. Chiu states she has been working on the OWP amendment 1 with Mr. Azevedo and is also working on getting an extension letter submitted to headquarters.

4. City of Colusa

None.

5. City of Williams

Commissioner Kennedy states the ATP Project for E Street is moving forward and there was a lot of public comment. He further states that this project will take out most of the medians on E Street. He states the designs of the project will be presented to City Council in January 2025.

6. California Highway Patrol

None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve First Amendment to the 24/25 Overall Work Plan (OWP).

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Ponciano
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

2. Adopt **Resolution No. 2425-004** authorizing the Executive Director or their designee to execute the Master Fund Transfer Agreement (MFTA) with the California Department of Transportation; on behalf of the Colusa County Transportation Commission.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

Chair Smith declares a recess at 3:11 p.m. and states they are now sitting as the Colusa County Transit Agency with all Commissioners present, except Commissioner Dunlap.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

1. Adopt **Resolution No. 2425-001** declaring one 2008 ford E-450 Transit bus as

surplus property and authorize the Colusa County Transit Purchasing Agent to dispose of same.

Comments received by Mr. Rogers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Boes
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

2. Adopt **Resolution No. 2425-002** adopting definitions of the terms "Unmet Transit Needs" and "Reasonable to Meet". Further, adopt **Resolution No. 2425-003** determining There Are No Unmet Public Transportation Needs for FY 2023/24.

Comments received by Mr. Rogers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

3. Adopt **Resolution No. 2425-004** approving a State of Good Repair list of Projects FY 24-25 under the Road Repair and Accountability Act of 2017 and designate the Public Works Director as the Authorized Agent.

Comments received by Mr. Rogers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Ponciano
AYES:	Kennedy, Smith, Boes, Evans, Ponciano
ABSENT:	Dunlap

Chair Smith adjourned the meeting at 3:15 p.m. to reconvene in Regular Session on November 12, 2024 at the hour of 3:00 p.m.

Daurice Smith, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk