

Board of Supervisors

J. Merced Corona, District I,
Vice-Chair
Daurice K. Smith, District II,
Chair
Kent S. Boes, District III
Randy Wilson, District IV
Janice A. Bell, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
(530) 458-0508/0509
FAX (530) 458-0510
colusacountyca.igmp2.com
<https://countyofcolusaca.gov>

COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

August 12, 2025

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - THIS LINE IS FOR LISTENING IN ONLY

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of June 17, June 24, and July 25, 2025 Closed Sessions
- Announcement of Closed Session

I. STAFF REPORTS - Note: 5 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HEALTH AND HUMAN SERVICES

1. Presentation on the Senior Nutrition Program.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 32.

1. BOARD OF SUPERVISORS

Approve the June 24, 2025, July 8, 2025, and July 25, 2025 Special Meeting Minutes.

2. APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT
Reappoint Samuel Reynolds (Dist. 3) to the Williams Fire Protection District effective July 18, 2025 through July 17, 2029. **(Application Received: Samuel Reynolds)**
3. APPOINTMENT/BEHAVIORAL HEALTH BOARD
Reappoint Alfred Sellers, Jr., to the Colusa County Behavioral Health Board effective June 21, 2025 through June 20, 2028. **(Application received: Alfred Sellers, Jr.)**
4. APPOINTMENT/MAXWELL CEMETERY DISTRICT
Reappoint Maria Carrancho to the Maxwell Cemetery District, effective July 2, 2025 to July 1, 2029. **(Application received: Maria Carrancho)**
5. APPOINTMENT/COLLEGE CITY CEMETERY DISTRICT
Reappoint Bettina Oldham to the College City Cemetery District, effective July 25, 2025 to July 24, 2029. **(Applications received: Bettina Oldham)**
6. AG COMMISSIONER
Approve Agreement (No. 24-0680-039-SF) with **California Department of Food and Agriculture (CDFA)**, for the European Grapevine Moth (EGVM) Program, effective July 1, 2025.
7. AG COMMISSIONER
Approve Cooperative Agreement (No. 25-0181-000-SA) with the **California Department of Food and Agriculture (CDFA)**, for California Organic Inspections, effective July 1, 2025.
8. AUDITOR
Accept the Final Audited Financial Statements for 2023/24 as presented.
9. AUDITOR
Adopt a Resolution for General Fund and Maintenance Area No. 1 appropriation limit for Fiscal Year 2025-26.
10. COMMUNITY DEVELOPMENT
Ratify Subaward Agreement with the **California Fire Safe Council (CFSC)** to provide Phase 2 funding for the County of Colusa's 25 CAL FIRE County Coordinator Program Project. **Further**, authorize the County Administrator to sign any future amendments or related documents.
11. HEALTH AND HUMAN SERVICES
Approve Subrecipient Agreement with **Glenn County** for Homeless Housing, Assistance and Prevention Program (HHAP) Round 5 Grant Funds and authorize County Administrative Officer to sign.
12. PUBLIC WORKS/ROAD DEPARTMENT/EAST PARK RESERVOIR
Adopt a Resolution Approving The East Park Reservoir Wildlife Management Entry License Agreement with the **California Department of Fish and Wildlife**, finding the Agreement is exempt from review under CEQA, **Further**, Ratify SHARE Agreement with California Department of Fish and Wildlife (No. P2580011).

13. PURCHASING AND PROCUREMENT
Ratify Purchase Order No.'s 40806022025 and 40806022025A with ePlus Technology Inc. for firewall hardware and supported subscription services.
14. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve contract with **Traditions Psychiatry Group, P.C., dba Traditions Behavioral Health** for Psychiatric Services, effective July 1, 2025.
15. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Ratify contract with **California Engineering Company, Inc.** for professional land surveying services.
16. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Re-approve Agreement No. C25-066, Amendment A1 (23-30089) with the **California Department of Health Care Services** to correct the start date and maximum amount of the Agreement.
17. PURCHASING AND PROCUREMENT/SHERIFF
Approve 7th Modification with the **United States Department of Agriculture, Forest Service, Mendocino National Forest**, for the annual operating and financial plan agreement and authorize the Sheriff to sign.
18. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Approve 1st Modification with **Colusa County Office of Education** for the Sheriff's Office to provide one School Resource Officer to participate in the School Attendance Review Board (SARB) program, effective July 1, 2024.
19. PURCHASING AND PROCUREMENT/BUILDING AND GROUNDS MAINTENANCE
Ratify 2nd Modification (Change Order Request 1) with **KONE, Inc.** for the Elevator Modernization project.
20. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Approve issuance of a Request for Proposals for the design, procurement and installation of Security Fencing around the existing and the newly constructed Sheriff's Department detention center and authorize notice of same.
21. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE/JAIL
Approve Purchase Order No. 53406202025 and Annual Service Agreement with **Tek84** for the Intercept Whole Body Scanner in the amount of \$11,225.00 and authorize the Purchasing Agent to sign the Purchase Order and Service Agreement.
22. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Agreement with **Butte County Department of Behavioral Health** for hospital-based psychiatric inpatient services.
23. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE
Approve Purchase Order No.'s 53406102025 and 53406102025A in the amount of \$3,140.25 and \$10,250.71 respectfully, for wireless access points, gateway and licensing from NWN Corporation utilizing State Contract #1-24-70-19-22 and authorize the Purchasing Agent to sign.

24. PURCHASING AND PROCUREMENT/BOARD OF SUPERVISORS
Ratify the 1st Modification with **Municipal Resources Group, LLC** for training and consultation services, effective June 5, 2025.
25. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract with **Comfort Haven for the Elderly** for board and care services for mentally disabled individuals, effective July 1, 2025.
26. PURCHASING AND PROCUREMENT/DHHS
Ratify Grant Agreement with the **County Medical Services Program Governing Board** for the Building the Healthcare Workforce Grant Program for an award in the amount of \$60,000.
27. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve 3rd Modification with **Yolo Community Care Continuum** for Adult Residential Services, effective July 1, 2025.
28. PURCHASING AND PROCUREMENT/HUMAN RESOURCES
Approve Agreement with **NeoGov** for Applicant Tracking Software, effective August 31, 2025.
29. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Approve Agreement with **CorrectiveSolutions Holdings** for pre-charge, pre-trial, and/or post-trial diversion programs and authorize the District Attorney to sign.
30. PURCHASING AND PROCUREMENT/ASSESSOR
Approve agreement with **Just Appraised, Inc.** for software to assist with deed reading for the Assessor's Office, effective July 1, 2025.
31. PURCHASING AND PROCUREMENT/INFORMATION TECHNOLOGY
Approve Purchase Order No. 40807152025 with **Gaynor Telesystems** for a five-year Software Assurance for all county phone systems.
32. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract with **Psynergy Programs Inc.**, to provide County with specialty mental health services and a residential care facility, effective July 1, 2025.

END OF CONSENT AGENDA

IV. HUMAN RESOURCES/PROBATION

1. Authorize a Temporary PERS Annuitant/Extra Help position of Work Crew Supervisor, TPT, \$26.06 per hour, effective August 12, 2025, through April 22, 2027, as needed.

HUMAN RESOURCES/CLERK-RECORDER

2. Effective August 12, 2025:
 1. Approve the revised job description and salary range adjustment for the Assistant County Clerk-Recorder-Registrar classification, from MGT20 (\$6,207-\$10,187) to MGT24 (\$6,855-\$11,247).
 2. Amend the Position Allocation Schedule for the Clerk-Recorder's

Office by Deleting a Chief Deputy County Clerk-Recorder position at salary range MSC22 (\$3,649-\$5,989) and Adding an Assistant County Clerk-Recorder-Registrar registrar at salary range MGT24 (\$6,855-\$11,247).

3. Approve the Revised Job Class Table Reflecting the deletion/addition of said classifications.

V. COMMUNITY DEVELOPMENT DEPARTMENT

1. Adopt a Resolution authorizing the acceptance and execution of the Agreement with the California Department of Water Resources (DWR) to implement the Colusa County Emergency Drought Mitigation Project.

VI. PRUCHASING AND PROCUREMENT/MIGRANT HOUSING

1. Approve MOU with the **City of Williams** to provide services to operate and maintain the Williams Migrant Farm Housing wastewater system located at 400 Theatre Road, Williams, CA and authorize the CAO to sign the MOU.

PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE/JAIL

2. Authorize Assistant Sheriff Michael Bradwell to submit to and present before the City of Colusa, on behalf of the County of Colusa, a Resolution Vacating Public Utility Easements, a Resolution to Re-Establish Public Utility Easements, a Resolution to Establish a Public Utility Easement, and a Quitclaim Deed for the Colusa County Detention and Treatment Facility.

VII. COUNTY ADMINISTRATIVE OFFICE

1. Ratify FY 24/25 Revenue and Appropriations Inter-Budget Adjustment No. IB-025 - IB-026. **(4/5th vote required) (Continued from June 17, 2025.)**
2. Approve FY 24/25 Revenue and Appropriations Inter-Budget Adjustment No. IB-027 - IB-031. **(4/5th vote required)**
3. Approve FY 24/25 Revenue and Appropriations Intra-Budget Contingency Request Adjustment No. B-25112. (4/5th vote required)

MIGRANT HOUSING

4. Adopt a Revised Resolution concerning FY 2025-2027 Operation and Maintenance contract (#25-OMS-18601) with the State of California Department of Housing and Community Development authorizing the County Administrative Officer to execute the contract and any amendments thereto for the Williams Migrant Center.
5. Acknowledge Receipt of and Designate Supervisor(s) to Prepare Responses to the Fiscal Year 2024/25 Colusa County Civil Grand Jury Final Report Concerning Colusa County Animal Control Services and Final Report Concerning the Colusa County Jail Inspection.

VIII. BOARD OF SUPERVISORS

1. Approve the June 17, 2025 Regular Meeting Minutes.

2. Appoint real property negotiators for various parcels comprising the Sites Reservoir and related facilities.

AIR POLLUTION CONTROL

3. **Sitting as Colusa County Air Pollution Control District Board**
Adopt a Resolution authorizing participation in the California Air Resources Board's Community Air Protection Program, effective July 1, 2025. **Further**, ratify Grant Agreement with **California Air Resources Board's Community Air Protection Program** (G24-CAPP-6), signed by the APCO and the California Air Resources Board.
4. **Sitting as Colusa County Air Pollution Control District Board**
Adopt a Resolution authorizing participation in the California Air Resources Board's Carl Moyer Memorial Air Quality Standards Attainment Program - State Reserve FY 2024-25. **Further**, ratify Grant Agreement with the **California Air Resources Board** (G24-MSR-04), effective May 30, 2025.

IX. SUPERVISORS' REPORTS OR COMMENTS

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

XI. CLOSED SESSION

1. CLOSED SESSION: Conference with Labor Negotiator, California Government Code 54957.6 Agency Negotiator: Dar Rhodes, Kaline Moore, and Yareli Mora Employee Organizations: All Units
2. CLOSED SESSION: PUBLIC EMPLOYMENT
California Government Code 54957(b). Title: County Administrative Officer.
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Govt Code 54956.8)
Property: Various parcels comprising the Sites Reservoir and related facilities
Property owner: Various
Proposed Purchaser: Sites Project JPA/County of Colusa
Negotiators: TBD
Under negotiation: Price and Terms of Sale

9:30 a.m. **PUBLIC HEARING**

COUNTY ADMINISTRATIVE OFFICE/CLERK-RECORDER

1. Introduction and First reading by title only of a proposed Ordinance Amending Chapter 8 of the County Code to add a Colusa County Fee Schedule and Amend or Establish Fees for the County Clerk/Recorder/Elections Office.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.