

Board of Supervisors

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County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
(530) 458-0508/0509
FAX (530) 458-0510
colusacountyca.iqm2.com
<https://countyofcolusaca.gov>

COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

September 23, 2025

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - THIS LINE IS FOR LISTENING IN ONLY

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of August 9, 2025 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS - Note: 5 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda No.'s 1 through 8.

1. BOARD OF SUPERVISORS

Approve the September 9, 2025 Regular Meeting Minutes.

2. HEALTH AND HUMAN SERVICES

Approve 1st Amendment to Independent Contractor Agreement with **Glenn County Community Action Department** for continued support of the County Medical Services Program (CMSP) Local Indigent Care Needs (LICN) Grant and

authorize County Administrative Officer to sign.

3. LIBRARY

Approve Award Agreement (ZIP 25-20) with the **State Library** for the Zip Books project and authorize the County Librarian to sign the agreement.

4. PURCHASING AND PROCUREMENT/LIBRARY

Approve Amendment 1 with the **Imperial County Office of Education** for installation of internet equipment and for management of the E-rate program for the Colusa Library located at 738 Market St., Colusa, CA, effective July 1, 2025.

5. PURCHASING AND PROCUREMENT/PUBLIC WORKS

Approve 2nd Modification with **Stonycreek Garbage Service** for Solid Waste Franchise Collection.

6. PURCHASING AND PROCUREMENT/HR

Ratify Agreement with **Liebert Cassidy Whitmore** for training and consulting services to assist Human Resources in workforce management and employee relations.

7. PURCHASING AND PROCUREMENT/SHERIFF/JAIL

Approve 1st Modification with **Consolidated Engineering, Inc.** for the asphalt project at the Sheriff's Office located at 929 Bridge St., Colusa.

8. TREASURER

Accept August 2025 Treasury Monthly Investment Report as presented.

END OF CONSENT AGENDA

III. HUMAN RESOURCES

PUBLIC WORKS

1. Approve the revision to the Public Works Department's position allocation schedule by making one position of Accountant I flexibly staffed to Accountant I/II PF26/PF30 (\$4,069-\$6,675/\$4,494-\$7,368).

BOARD OF SUPERVISORS

2. Approve County Administrative Officer Employment contract with **Joshua H. Pack**, effective December 1, 2025 through November 30, 2028, with terms and conditions as set forth in the contract and contingent on satisfactory Department of Justice fingerprint report and background check.

IV. PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt a Resolution authorizing the installation of a Multi-Way Stop Sign at the intersection of Old Highway 99/County Line Road and authorize the Road Commissioner to direct the installation of same.

AIRPORT

2. Approve Hangar Lease Agreement with **Heath Krug** for Airport hangar # 4.

V. AUDITOR

1. Adopt a Resolution authorizing four-year audit compilation followed by full audit for the Maxwell Cemetery District.

VI. PURCHASING AND PROCUREMENT/DHHS

1. Adopt a Resolution declaring vehicle as surplus property and authorize donation to the **Tri Counties Community Action Partnership**.

DHHS

2. Approve MOU with the **Ministerial Association of California Counties** for the loaning of equipment and vehicles to support the Senior Nutrition Program.

SHERIFF

3. Adopt a Resolution authorizing the Colusa County Sheriff's Office to apply for the 2025 Edward Byrne Memorial Justice Assistance Grant Program (JAG) Equipment and Training Program and to accept any awarded funds.

SHERIFF/JAIL

4. Pursuant to Policy 401, Section 5.2, waive the competitive bidding process and approve contract with **Nacht & Lewis Architects, Inc.** for architectural services for the Colusa County Detention and Treatment Facility.

VII. COUNTY ADMINISTRATIVE OFFICE

1. Accept Quitclaim Deed from the City of Colusa vacating public utility easements along B and Fremont Streets, adjacent to the Colusa County Detention Facility and authorize County Administrative Officer to sign Certificate of Acceptance and Record Document.
2. Approve letter in response to the 2024-25 Civil Grand Jury Report.
3. Adopt Resolution Authorizing the Purchasing Agent to procure Microsoft Software Licenses for FY 25/26 and FY 26/27 exceeding \$10,000.
4. Approve Agreement for Acquisition of a Temporary Construction Easement, Temporary Construction Easement (TCE) and Permission to Enter and Construct (PTEC) with the **City of Williams** for real property located at 901 E Street, Williams, Ca.
5. Discuss and provide direction to the County Auditor/Controller concerning desired deposit location of funds received via the Janus Solar PV, LLC, Development Agreement.

VIII. BOARD OF SUPERVISORS

1. Adopt Proclamation Honoring Wendy Tyler Upon Her Retirement.

IX. SUPERVISORS' REPORTS OR COMMENTS**X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

RECESS**XI. CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Govt Code 54956.8)
Property: 438 Leven Street, Grimes, Ca, 95950
Property owner: Pierce Joint Unified School District
Proposed Purchaser: Colusa County
Negotiators: Assistant CAO and County Counsel
Under negotiation: Price and Terms of Sale
2. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. In re: PURDUE PHARMA L.P., et al., UNITED STATES BANKRUPTCY COURT SOUTHERN DISTRICT OF NEW YORK Case No. 19-23649 (SHL)
3. CLOSED SESSION: PUBLIC EMPLOYMENT
California Government Code 54957(b). Title: County Administrative Officer Recruitment.
4. CLOSED SESSION: Conference with Labor Negotiator, California Government Code 54957.6 Agency Negotiator: Dar Rhodes, Kaline Moore, and Yareli Mora
Employee Organizations: All Units

9:30 a.m. PUBLIC HEARINGS**COMMUNITY DEVELOPMENT DEPARTMENT**

1. Adopt a Resolution Rescinding Williamson Act Contract 71-14 and Reentry into new Williamson Act Contracts 25-04 and 25-05 to allow the recordation of Lot Line Adjustment (PD# 25-20).

1:30 p.m. PUBLIC HEARING**COUNTY ADMINISTRATIVE OFFICE**

Public Hearing to consider proposals for revisions to the County of Colusa FY 2025-26 Recommended Budget.

1. Adopt Resolution adopting the Fiscal Year 2025-26 Final Budget for Countywide Operating Funds and Special Revenue Funds.
2. Adopt Resolution Adopting the Fiscal Year 2025-26 Final Budget for Enterprise Funds and Special Districts.
3. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT BOARD:**
Adopt Resolution Adopting the Fiscal Year 2025-26 Final Budget for The Colusa County Air Pollution Control District.

4. **SITTING AS THE COLUSA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY:**
Adopt Resolution Adopting the Fiscal Year 2025-26 Final Budget for The Colusa County In-Home Supportive Services Public Authority.
5. **SITTING AS THE COLUSA COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT BOARD:**
Adopt Resolution Adopting the Fiscal Year 2025-26 Final Budget for The Colusa County Flood Control and Water Conservation District Board.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.