

## Board of Supervisors

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Vice-Chair  
Daurice K. Smith, District II,  
Chair  
Kent S. Boes, District III  
Randy Wilson, District IV  
Janice A. Bell, District V



## County of Colusa

Marcos A. Kropf, Interim CAO/Clerk  
to the Board of Supervisors/Risk  
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### COLUSA COUNTY BOARD OF SUPERVISORS

# Agenda

October 21, 2025

**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

**NOTE: You can listen to the meeting by dialing one of the numbers below:**

**Phone: 1-916-246-0723**  
**Toll-Free: 1-800-356-8278**  
**Code: 401978 - THIS LINE IS FOR LISTENING ONLY**

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of October 7, 2025 Closed Session
- Announcement of Closed Session

**I. STAFF REPORTS - Note: 5 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

### **CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 14.

**1. BOARD OF SUPERVISORS**

Approve the October 7, 2025 Regular Meeting Minutes.

**2. APPOINTMENT/HISTORICAL RECORDS COMMISSION**

Appoint Elijah Rodriguez to the Historical Records Commission for the Museum Director position for an indefinite term. **(Application: Elijah Rodriguez)**

3. COUNTY ADMINISTRATIVE OFFICE  
Appoint Assistant County Administrative Officer and County Counsel as real property negotiators for property located at 6 Oak Street, Colusa, CA.
4. BOARD OF SUPERVISORS/CCEA, CCMC & UNREPRESENTED GROUP  
Approve December 26, 2025 as Colusa County Employees' Association (CCEA), Colusa County Management Coalition (CCMC), Department Heads and the Unrepresented Group Floating Holiday for FY 2025-2026.
5. COUNTY ADMINISTRATIVE OFFICE/COUNTY COUNSEL  
Approve a Memorandum of Understanding with the **State of California, Superior Court for the County of Colusa**, for the Court to reimburse the County for the cost of court appointed counsel in juvenile court dependency proceedings, effective July 1, 2025.
6. PUBLIC WORKS/ROAD DEPARTMENT  
Authorize the Director of Public Works to issue Encroachment Permit to the Arbuckle Revitalization Committee, closing 5<sup>th</sup> Street and all side streets from 6<sup>th</sup> to Lucas Street, in Arbuckle CA for the annual car show on October 26, 2025.
7. PURCHASING AND PROCUREMENT/DHHS  
Approve Agreement with **Glenn County Health and Human Services** for Child Welfare Services/Case Management System (CWS/CMS) training, effective July 1, 2025, and authorize County Administrative Officer to sign.
8. PURCHASING AND PROCUREMENT/DHHS  
Approve contract with **Jeff Kennedy, dba Kennedy Consulting** for project management services related to the Hospital Preparedness Program, effective July 1, 2025.
9. BOARD OF SUPERVISORS/REGIONAL HOUSING AUTHORITY  
Approve Amended and Restated Joint Exercise of Powers Agreement (JPA) with the **Regional Housing Authority** to add Lake County to the JPA, effective November 1, 2025.
10. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE/JAIL  
Adopt specifications and working details for the Request for Bids (RFB) for the Jail kitchen flooring project.
11. PURCHASING AND PROCUREMENT  
Approve Purchase Order No. 27209192025 with Technique Communications for installation of Cat 6 wiring and authorize the Purchasing Agent to sign.
12. PURCHASING AND PROCUREMENT/PUBLIC WORKS - SOLID WASTE  
Approve 5<sup>th</sup> Modification with **Haling & Associates** for continued environmental monitoring and sampling services, effective October 21, 2025.
13. PURCHASING AND PROCUREMENT/SHERIFF'S OFFICE  
Adopt a Resolution declaring nine vehicles from Colusa County Sheriff's Department surplus county property and authorize the Purchasing Agent to dispose of same.

14. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Re-approve C25-125 with **Butte County Department of Behavioral Health** for hospital-based psychiatric inpatient services.

### **END OF CONSENT AGENDA**

#### III. HUMAN RESOURCES

1. Approve salary range adjustments for the classification of Senior Payroll Specialist effective October 1, 2025 as follows: Senior Payroll Specialist from CNF34 (\$4,912-\$8,060) to CNF36 (\$5,162-\$8,469) and Adopt the revised Job Class Table to reflect this change.

#### IV. ASSESSOR

1. **Sitting as the Colusa County Board of Equalization**  
Assessment Appeal Hearing

| <u>Appeal#</u> | <u>APN#</u> | <u>Assessed Total</u> | <u>Applicant's Opinion</u> |
|----------------|-------------|-----------------------|----------------------------|
| 24-09          | 005-270-006 | \$5,085,074           | \$2,542,537                |

Grocery Outlet as Lessee: Appeal 24-09, APN 005-270-006-000 for value placed on land and improvements for tax year 2023-24.

2. **Sitting as the Colusa County Board of Equalization**  
Assessment Appeal Hearing

| <u>Appeal#</u> | <u>APN#</u> | <u>Assessed Total</u> | <u>Applicant's Opinion</u> |
|----------------|-------------|-----------------------|----------------------------|
| 25-03          | 005-270-006 | \$5,186,775           | \$2,593,388                |

Grocery Outlet as Lessee: Appeal 25-03, APN 005-270-006-000 for value placed on land and improvements for tax year 2024-25.

#### V. PURCHASING AND PROCUREMENT

1. Ratify Equitable Sharing Agreements and Certifications with the Department of Justice for years 2019, 2020, 2021, 2022, 2023, 2024 and 2025.
2. Approve Purchase of **Dell** extended support services and warranty for IT equipment.
3. Approve a sole source purchase of ninety-seven (97) Spartan mattresses and pillows for the Colusa County Sheriff's Office from Bob Barker Company in the amount of \$11,992.10.
4. Approve a sole source purchase of specialized preservation and storage materials for the Colusa County Clerk-Recorder/Elections office from KoFile Systems, Inc. for \$44,956.71.

**VI. COMMUNITY DEVELOPMENT DEPARTMENT**

1. Ratify the Williams Fire Protection Authority's adopted Ordinance amending the 2025 California Fire Code and designating the Williams Fire Protection Authority's Fire Chief as the enforcing officer within the district.
2. Ratify the Arbuckle-College City Fire Protection District's adopted Ordinance amending the 2025 California Fire Code and designating the Arbuckle-College City Fire Department's Fire Chief as the enforcing officer within the district.

**VII. COUNTY ADMINISTRATIVE OFFICE**

1. Approve Special Claims as follows:

| <b><u>Invoice#</u></b> | <b><u>Fund/Department</u></b> | <b><u>Vendor</u></b> | <b><u>Amount</u></b> |
|------------------------|-------------------------------|----------------------|----------------------|
| 092525MCCUTCHEN        | Health & Human Svcs.          | McCutchen Dale       | \$467.50             |
| 107                    | Public Works                  | Oryza Partnership    | \$10,139.88          |

2. Approve Resolution Transferring the Revenue & Recovery Unit from the Office of County Counsel to the Office of the Treasurer - Tax Collector.
3. Approve facility use license agreement with **Tri Counties Community Action Partnership** for use of offices within the Colusa Library, effective November 1, 2025.
4. Ratify Purchase Agreement with **Atmax Equipment Co.** for the budgeted purchase of a Gen 4 MowerMax Boom Mower in the amount of \$292,856.85.

**VIII. BOARD OF SUPERVISORS**

1. Appointment of the 2025-2026 California State Association of Counties (CSAC) Board of Directors Member and Alternate.
2. Presentation on the Fallen Officers memorial.
3. **Sitting as the Colusa County Flood Control and Water Conservation District**  
Adopt a Resolution of Intent to Detach Kletsel Dehe Wintun Nation Land from Zone of Benefit No. 3 of the Colusa County Flood Control and Water Conservation District.

**IX. SUPERVISORS' REPORTS OR COMMENTS****X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS****RECESS****XI. CLOSED SESSION**

1. THREAT TO PUBLIC SERVICES OR FACILITIES  
California Government Code section 54957(a)(1). Consultation with:  
Benny Strickland, Information Technology Manager

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Govt Code 54956.8)  
Property: 6 Oak Street, Colusa, Ca  
Property owner: Unknown  
Proposed Purchaser: Colusa County  
Negotiators: Assistant CAO and County Counsel  
Under negotiation: Price and Terms of Sale
3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
California Government Code section 54956.9(d)(4). Potential initiation of litigation: one matter.
4. CLOSED SESSION: PUBLIC EMPLOYMENT  
California Government Code 54957(b). Title: County Administrative Officer Recruitment.
5. CLOSED SESSION: Conference with Labor Negotiator, California Government Code 54957.6 Agency Negotiator: Dar Rhodes, Kaline Moore, and Yareli Mora Employee Organizations: All Units

9:30 a.m. **PUBLIC HEARING**

**COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING**

1. Public Hearing and adoption of the following:

A Resolution adopting a Mitigated Negative Declaration, a Mitigation Monitoring Reporting Program, a Reservation and Discount Agreement with **Westervelt Ecological Services, LLC** and Williamson Act Rescission (PD-25-7) for the Hamilton Bend Mitigation Bank Project, and

Reading by title only and adoption of an Ordinance Amending the County General Plan Land Use Designation and Zoning District Maps (PD-25-7) for Assessor Parcel Numbers 012-270-043 and 015-030-001.

**ADJOURN**

**PERIOD OF PUBLIC COMMENT:** Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**. **Note:** No Board action shall be taken on comments received.

**ORDINANCES AND PUBLIC HEARINGS:** If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.