

Board of Supervisors

Kim Dolbow Vann, District I,
Chair
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V



COUNTY OF COLUSA

ROBERT J. MUSZAR, INTERIM CAO
YOLANDA TIRADO, CHIEF DEPUTY CLERK
ANN NORDYKE, DEPUTY CLERK II
(530) 458-0508/0509
(530) 458-0510
cocolusa@countyofcolusa.org
WWW.COUNTYOFCOLUSA.ORG

BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

May 20, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of May 6, 2014 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. RESOURCE CONSERVATION DISTRICT/RESOLUTION
Consider adopting a Resolution Of The Colusa County Board of Supervisors In Support Of The Northern Sacramento Valley Integrated Regional Water Management Plan For The Counties Of Butte, Colusa, Glenn, Shasta, Sutter And Tehama and authorize the Chair to sign.

9:15 a.m. SHERIFF
Consider accepting Bids for the Sheriff's Office for a side by side utility terrain vehicle (UTV) as follows:

	Bids	5% Local Bidder Preference Applied
1. Honda Yamaha Sports Center	\$13,630.83	N/A
2. Valley Truck and Tractor Co.	\$13,931.63	\$13,235.05
3. Bianchi Ag Services	\$16,411.51	\$15,590.93

Further, award bid and authorize the Sheriff to purchase same.

- 9:20 a.m. PLANNING & BUILDING/FIXED ASSET
Consider purchase of an unbudgeted fixed asset as follows: One (1) multi-purpose rolling scaffold for the Maintenance Section, in the amount of \$2,000.00.
- 9:25 a.m. BEHAVIORAL HEALTH SERVICES
Consider approving the Colusa County Behavioral Health MHSA Annual Update for 2013-14 regarding the five work plans (Adult Systems of Care, Children's Systems of Care, Direct Schools, Wraparound, and the Native American Collaboration) and authorize the Director of Behavioral Health to sign and submit same to the Mental Health Oversight and Accountability Commission.
- 9:30 a.m. PUBLIC HEARINGS
CAO/Board Of Supervisors:
- A. Public Hearing to consider entering into an agreement to purchase the real property located at 250 5th Street, Colusa, CA., APN 001-091-006-000 and 001-091-007-000 for the purchase price of \$225,000.00, property seller is Western Title Colusa "County".
 - B. Consider approving a Real Estate Purchase and Sale Agreement between the County of Colusa and **Western Title Colusa County, a California Corporation** to purchase real property located at 250 5th Street, Colusa, CA., 95932, Assessor's Parcel Nos. 001-091-0006-000 and 001-091-007-000, effective May 20, 2014, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
 - C. Consider approving an Intra-Budget Contingency request in the amount of \$218,000.00 to make funding available to purchase 250 5th Street, Colusa, CA 95932 and its adjoining parking lot and to pay the County's share of closing costs.
- 9:35a.m. HEALTH AND HUMAN SERVICES
- A. Consider acceptance of grant funding award from California's Certified Unified Program Agency (CUPA) Forum Environmental Protection Trust Fund, in the amount of \$29,549.98, for the purchase of a new four-wheel drive pick-up (4x4 crew cab) to be used by Environmental Health staff. Further, approve contract number 2014-2, between the County of Colusa Health and Human Services and **California CUPA Forum Environmental Protection Trust Fund** for purchase of a vehicle, effective July 1, 2014 through July 1, 2016, in the amount of \$29,549.98, with terms and conditions as set forth in the contract and authorize the Director of Health and Human Services to sign.
 - B. Consider waiving the County's Formal Bid Process pursuant to County Policy 17-4 c and approve purchase of back-up software and associated equipment and supplies for the Health and Human Services, from CDW-G in an amount not to exceed \$4,500.

9:40 a.m. PUBLIC WORKS

- A. Consider approving Notice to Contractors, Special Provisions and Proposal for Job Order Contract for Construction Rental Equipment Without Operator for County Road Maintenance, set Thursday, June 5, 2014 at 2:00 p.m. to receive and open sealed bids, authorize the Chair to sign the Notice to Contractors, Special Provisions and Proposal and direct the Clerk to publish and post same.
- B. Consider approving Notice to Contractors Special Provisions and Proposal Job Order Contract for Construction Rental Equipment With Operator for County Road Maintenance, set Thursday, June 5, 2014 at 2:00 p.m. to receive and open sealed bids, authorize the Chair to sign the Notice to Contractors Special Provisions and Proposal and direct the Clerk to publish and post same.

9:45 a.m. COUNTY ADMINISTRATIVE OFFICE

- A. Consider and possibly approve the transition and reassignment of the Central Services function (purchasing and procurement) from the Clerk-Recorder's Office to the County Administrative Office, Central Services Department; rename the function as the Purchasing and Procurement Section; and place the function under the administrative control of the Interim County Administrative Officer, effective June 1, 2014.
- B. Consider and possibly approve the transition and reassignment of the Information Technology function from the Auditor-Controller's Office to the County Administrative Office, Central Services Department; rename the function as the Information Technology Division and place the function under the administrative control of the Interim County Administrative Officer, effective June 1, 2014.
- C. Monthly County Administrative Office implementation update.

10:15 a.m. RECESS

10:30 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957 Title: Director of Public Works.
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957 Title: County Administrative Officer.
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - California Government Code Section 54956.8
Property: 146 7th Street, Colusa, CA 95932
Negotiator: Marcos Kropf, County Counsel
Property Owner: County of Colusa
Under negotiation: The lease of office space to the Colusa County

Office of Education.

- D. REVIEW EMPLOYEE PERFORMANCE ISSUE: California Government Code Section 54957(b): Two (2) matters.

12:00 NOON RECESS

3:00 p.m. TRANSPORTATION AND TRANSIT AGENCY MEETING

CONSENT AGENDA ITEMS 1-25

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. CENTRAL SERVICES: Declare vehicles as surplus county property (Dept. 1109; FA# 0900873; Year - 1997; Make -Ford; Description –Taurus; VIN - FALP52U7VG185125; Plate -1083927) and (Dept. 2021; FA#900206-02; Year – 2006; Make – Crown Victoria; VIN-2FAFP71W46X121517; Plate: 1218921) and authorize the disposal using Metro Towing from County Vendor list.
2. AUDITOR: Approve Intra Budget Transfer Nos. 14058 through 14063.
3. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer-Tax Collector's Monthly Investment Report for the month of April 2014.
4. AG COMMISSION: Approve Cooperative Agreement No. 14-0006-SA, between the County of Colusa Ag Commission and the **Department of Food and Agriculture (CDFA)** for Petroleum Product Program, effective July 1, 2014 through June 30, 2015, in an amount not to exceed \$1,125.00 and authorize the Ag Commissioner to sign all related documents.
5. AG COMMISSION: Approve Agreement No. 14-73-06-0250-RA between the County of Colusa Ag Commission and the **United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (APHIS-WS)** to assist residents, property owners, businesses and governmental agencies in resolving wildlife damage problems and to conduct control activities in accordance with Federal, State and Local laws and regulations, effective July 1, 2014 through June 30, 2015, in an amount not to exceed \$65,211.96 and authorize the Ag Commissioner to sign.
6. BEHAVIORAL HEALTH: Approve a contract between the County of Colusa Behavioral Health Services and **Psynergy Program, Inc.**, to provide County with mental health residential services, effective May 20, 2014 through June 30, 2015, in an amount not to exceed \$80,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.
7. BEHAVIORAL HEALTH: Approve First Modification of Contract C13-091, between the County of Colusa Behavioral Health Services and **Skyway House** to provide County with alcohol/drug abuse residential and outpatient treatment services,

effective May 20, 2014, modify Exhibit "B" to increase the daily and monthly rates paid to contractor for fiscal year 14/15 as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

8. BEHAVIORAL HEALTH SERVICES: Approve First Modification of Contract C13-232, between the County of Colusa Behavioral Health Services and **Willow Glen Care Center, Inc.**, to provide board and care services for certain individuals designated by the County, effective July 1, 2014, modify Section 2 Term of Contract, to extend the term through June 30, 2015 and modify Exhibit "B" to increase the rates for fiscal year 14/15 as follows:

New Rate Schedule FY'15

Number of Clients	New Rate
01-59	\$145.00 per day/per client
60-79	\$125.00 per day/per client
80-100	\$105.00 per day/per client

with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

9. BEHAVIORAL HEALTH SERVICES: Approve First Modification to Contract C13-092, between the County of Colusa Behavioral Health Services and **Progress House** for the provision of a facility for the recovery and rehabilitation of persons addicted to the excessive use of mind-altering chemicals, effective July 1, 2014 modify Exhibit "B" to increase the rates for fiscal year 14/15 as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
10. COUNTY LIBRARY: Approve a County Fair Agreement between the County of Colusa Library and the **44th District Agricultural Association** for rental of a booth at the County Fair to promote library literacy services, effective June 5, 2014 through June 8, 2014, with terms and conditions as set forth in the Agreement and authorize the Literacy Coordinator to sign.
11. LOCAL CHILD CARE PLANNING COUNCIL/APPOINTMENTS: Approve Appointment and re-appointment, respectively, the following individuals to the Local Child Care Planning Council:
- Tiffany Sines, as a Consumer Representative to fill the expired term of Trisha Hendrickson, effective May 20, 2014 through May 19, 2016,
 - Donna Dennis, as an Public Agency Representative, effective March 4, 2014 through March 3, 2017,
 - Pam Niehues, as a Child Care Provider, effective March 4, 2014 through March 3, 2017, and
 - Ginger Harlow, as Community Representative, effective march 4, 2014 through March 3, 2016.
12. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Office and the **County of los Angeles** for intrastate transportation of prisoners, effective

- July 1, 2014 through June 30, 2019, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
13. SHERIFF: Approve Standard Agreement No. BSCC 603-13, between the County of Colusa Sheriff's Department and **State of California Board of State and Community Corrections** for Justice Assistance Grant (JAG) Program, effective October 1, 2013 through September 30, 2014, in an amount not to exceed \$86,431.00, with terms and conditions as set forth in the agreement and authorize the Sheriff to sign.
 14. CLERK-RECORDER: Approve "Records Management Service Agreement" between the County of Colusa Clerk-Recorder's Office and **DataSafe, Inc.**, for secure offsite storage of Recorder's Official Records Media, effective May 1, 2014, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
 15. HEALTH AND HUMAN SERVICES: Approve Third Modification of Commercial Lease C06-087, between the County of Colusa Health and Human Services and **Craig A. Schaap, and Pamela A. Schaap MacKean, Co-Trustees of the George and Phoebe Schaap Trust of 1983**, to extend the termination date of lease for property located at 124 E. Webster Street, Colusa, CA., from May 31, 2014 to May 31, 2015 and adding Section 34 Partial Invalidity, as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
 16. HEALTH AND HUMAN SERVICES: Approve AVSS/NET Software Agreement, between the County of Colusa Health and Human Services and **The Regents of the University of California** for use of the Automated Vital Statistics System internet-based computer program, effective July 1, 2014 through June 30, 2015, in an amount not to exceed \$300.00, with a sixty (60) day written termination clause by either party and authorize the Chair to sign.
 17. SAN FRANCISCO INSTITUTE OF POSSIBILITIES/PUBLIC WORKS/PUBLIC HEARING: Set June 17, 2014 at 9:30 a.m. for a Public Hearing to consider issues of a permit to the San Francisco Institute of Possibilities for an outdoor assembly/event known as "Foreverland" a fairy tale themed art and music festival scheduled for September 19 through September 21, 2014 to be held at the East Park Reservoir and direct the Clerk to publish and post Notice of Hearing.
 18. PUBLIC WORKS: Approve Road Damage Repair contract between the County of Colusa Public Works and **Royale Energy, Inc.**, for repair of damage to County Roads arising as a result of their operation under their use permit, effective May 20, 2014, with terms and conditions as set forth in the contract and authorize the Chair to sign.
 19. PUBLIC WORKS: Approve Road Damage Repair contract between the County of Colusa Public Works and **Vintage Production California, LLC.**, for repair of damage to County Roads arising as a result of their operation under their use permit, effective May 20, 2014, with terms and conditions as set forth in the contract and authorize the Chair to sign.

20. PUBLIC WORKS: Approve Professional Services contract between the County of Colusa Public Works and **Cascade Software Systems, Inc.**, for support services and maintenance for the Cost Accounting Management System (CAMS), effective July 1, 2014 through June 30, 2015, with terms and conditions as set forth in the contract and authorize the Chair to sign.
21. PUBLIC WORKS: Ratify Contract Change Order 1 to C14-052, between the County of Colusa Public Works and **Gumco** authorizing up to \$2,000.00 in travel expenses, effective April 9, 2014, with terms and conditions as set in the Change Order and signed by the Director of Public Works.
22. PUBLIC WORKS: Approve issuance of an Encroachment Permit to Jim Robison dba Mendocino Rally which will close a section of Brim Road on July 26, 2014 for the Mendocino Rally car race and authorize the Director of Public Works to sign.
23. APPOINTMENT/AGRICULTURE/AIR POLLUTION CONTROL AFFAIRS ADVISORY COMMITTEE: Re-appoint Joe A. Carrancho to the Agriculture/Air Pollution Control Affairs Advisory Committee, effective May 20, 2014 through May 19, 2018.
24. APPOINTMENT/FIRST 5 COLUSA, CHILDREN & FAMILIES COMMISSION: Re-appoint Dolores Gomez to the First 5 Colusa, Children & Families Commission, effective May 12, 2014 through May 13, 2017.
25. PLANNING & BUILDING/PUBLIC HEARING: Set June 17, 2014 at 9:30 a.m. for a Public Hearing to consider the following:

Colusa County Draft Housing Element Update – The draft Housing Element Update will identify and analyze existing and projected housing needs in order to preserve, improve and develop housing for all economic segments of the community, and demonstrate how the County will accommodate its fair share of regional housing needs. The County of Colusa is updating the Housing Element consistent with the requirements of State law. The Draft Housing element includes a Housing Program, which establishes goals, policies, and implementation programs to address the County's housing needs through 2019.

Further, direct the Clerk to publish and post Notice of Hearing for same.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

26. Supervisors' Reports or Comments.
27. State or Federal Legislation/General Budgetary Matters.
28. Review Claims Register Sheets.

29. ADMINISTRATIONA. **Supervisor Marshall**

Discussion and possible action regarding the Colusa County window at the State Capitol.

B. **Supervisor Vann**

Consider approving a letter in support of PILT Legislation (SB1410; Wolk/Nielsen) which seeks to appropriate \$19 million from the General Fund to the Department of Fish and Wildlife (DFW) to make payment to counties for past due obligations related to Payment in Lieu of Taxes (PILT) and \$2 million for ongoing annual payments going forward.

C. Consider appointment of a county voting delegate and alternate and approving the NACo 2014 Credentials (Voting) Identification Form and authorize the Chair to sign.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.