

**Transportation Commission &
Transit Agency
COMMISSIONERS**

County of Colusa:

KIM DOLBOW VANN, CHAIR
GARY EVANS
DENISE CARTER

City of Colusa:

DAVE WOMBLE, VICE-CHAIR

City of Williams:

FRANK KENNEDY
CHARLES BERGSON
ALFRED SELLERS, ALT



COUNTY OF COLUSA
TRANSPORTATION COMMISSION
TRANSIT AGENCY
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**Scott Lanphier, PE, Executive
Director**

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**Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932**

Minutes

September 20, 2016

I. The Regular Meeting of the Colusa County Transportation Commission (CCTC) and the Colusa County Transit Agency (CCTA) was called to order this 20th day of September, 2016 at the hour of 3:00 p.m. Present: Commissioner, David Womble, Vice-Chair, Denise J. Carter, and Gary J. Evans, County of Colusa, and Alfred Sellers and Charles Bergson, City of Williams. Absent: Kim Dolbow Vann, Chair.

Present: Scott Lanphier, Michael Azevedo, Public Works.
Kent Boes, Transit Manager.
Mark Marshall, Supervisor, District III.
Wendy Tyler, CAO/Risk Manager/Clerk of the Board.
Jeff Schwein, Sarah Grant, Green Dot Transportation
Solutions.
Robert Mendoza, Williams's citizen.

II. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

III. APPROVAL OF THE MINUTES

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – August 23, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Carter, Evans, Womble, Sellers, Bergson
ABSENT:	Kim Dolbow Vann

IV. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Director.
None.

2. Transit Manager
None.

3. CalTrans.
Mr. Azevedo updates the Commissioners on items as they pertain to CalTrans.

4. City of Colusa
None.

5. City of Williams
None.

6. California Highway Patrol
None.

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

1. Consider approving 2015-16 Intra-Budget Adjustments #16157 and 16158.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Carter, Evans, Womble, Sellers, Bergson
ABSENT:	Kim Dolbow Vann

2. TRANSIT AGENCY

Set November 15, 2016 at 3:05 p.m. to hold a public hearing on the proposed fare increase and direct the clerk to publish and post notice of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Charles Bergson, Commissioner
AYES:	Carter, Evans, Womble, Sellers, Bergson
ABSENT:	Kim Dolbow Vann

3. TRANSIT AGENCY

Discussion regarding sale of advertisement space on Transit buses and possible action/direction to staff of same.

Mr. Boes states ads were successful in 2014/2015 bringing in revenue of \$12,000.00, noting more space ads were added since then. He states in 2015/2016 there was increased interest in advertising but interest fell as soon as pricing was mentioned. He states some solutions would be either amending the current policy or coming up with other possible solutions. He states that one option would be to lower prices, give discount, or buy one space get one free. Brief discussion is held.

Commissioner Evans recommends continuing this item to the next meeting in order to have County Counsel present and give Mr. Boes time to come up with some written solutions/options. Discussion is held.

Following discussion it is the consensus of those Commissioners present to continue this item to the October 18th meeting for further information and possible options.

4. TRANSIT AGENCY

Approve Contract No. **TA16-002**, a first modification to a contract with **Green DOT Transportation Solutions**, for the preparation of the Colusa County Transit Agency short range transit plan, extending the completion date from October 1, 2016 to December 31, 2016 and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Carter, Evans, Womble, Sellers, Bergson
ABSENT:	Kim Dolbow Vann

VI. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Consider approving special claim as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
588965	Transportation	City of Colusa	\$126,470.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Denise J. Carter, Commissioner
AYES:	Carter, Evans, Womble, Sellers, Bergson
ABSENT:	Kim Dolbow Vann

Vice-chair Womble makes time to consider/discuss and possible action regarding a letter submitted by the City Of Williams requesting funds for roadway improvements.

Commissioner Bergson states a letter was submitted requesting funds for project development for the City of Williams and updating the pavement management studies. He states the streets in Williams are in bad shape and in some areas they are classified as failing. He further states that he would like to have this initiated to get these streets repaired. He states there has been no major road construction since 2006.

Commissioner Evans distributes a handout showing Local Transportation Funds for the past 6 years outlining the allocations to the City of Williams, the City of Colusa and Colusa County. He explains the overall grand total the City of Williams has received was \$4,000,000.00, compared to Colusa who received \$3,000,000.00 over the same amount of time. He further explains that two years ago both the City and the County of Colusa forewent all their funding to funnel it to the City of Williams, with zero appreciation for it. He states if there is any questions on what these funds can be spent on, staff can assist on this. (Chart on file in Clerk's Office)

Vice-chair Womble states that this request is late for this year and premature for next year at this point.

Commissioner Bergson states the city is appreciative of monies allocated to construct Marguerite road, it was a lot of money. He states the Commission and staff took a lot of measures to make sure those monies were spent. He states further, this project will lead to future development and is a big benefit for the City and the County. He states the concern is the roads that lead to Marguerite that are falling apart. He also states if you offset those monies that were provided for Marguerite road, it still looks like we need repair money. He further states he is aware there are specific times and a time frame for requests, but this would not be an inopportune time to make such a request. He states that if given to staff to sort out the dollars and funds, the request would be in time to receive funds for early next year. He continues to state roads don't fail on timeline and action needs to be taken now. He further states that the City of Williams collects a lot of gas tax dollars and those dollars are supposed to go back to the City to repair local roads and that is what prompts this request. He states the last time there was a major project in Williams was in 2006. He further states he believes this Commission has the authority to make this decision.

It is moved by Commissioner Bergson, seconded by Commissioner Sellers to approve the City of Williams request.

Vice-chair Womble calls for comments/discussion.

Commissioner Carter requests staff explain the gas tax revenues of \$1,500,000.00 million that Commission Bergson is referring to.

Mr. Azevedo states that gas tax basically is collected on a County wide basis and goes to the State. He states the State keeps a percentage with the remaining percentage distributed to local jurisdictions based upon licensed vehicles and maintained mileage. Noting, the Commission does not allocate these funds, the State does.

Commissioner Bergson states the request is a very nominal amount, and as for the reconstruction of these roads it would take millions and the roads are failing.

Mr. Azevedo states there are roads failing in Colusa as well.

Commissioner Evans states he receives calls all the time regarding road problems and he has the most roads in the County in his District. He further suggest going through the process with staff and present a plan for the Overall Work Plan (OWP) for next fiscal year. He states this Commission has had this discussion many times over the last three or four years during the Marguerite project. He states the City of Williams had funds just sitting in various accounts and has not put them to use.

Mr. Azevedo states that this information is correct and funds are sitting in the local transportation accounts.

Commissioner Bergson states the local transportation funds are not in the tune of millions of dollars. He states he spoke to the financing staff and those funds were used.

Commissioner Bergson states the motion he is proposing is that the Commission give direction to staff to plan for these requests and to plan for the next

official Overall Work Plan (OWP). He further states now would be the time to give those directions.

Commissioner Womble states if Commissioner Bergson would like to pull his motion.

Commissioner Bergson replies in the negative.

Mr. Azevedo states the plan is done on an annual basis and the process begins in January, and this process is for planning funds. He further states that the planning has to be broad and region wide. He further states as the City's current request is written project specific, that request is ineligible for any of the funding on the planning side. He further states this information is represented on the chart and shows the funds that the Commission has access to. This could be project specific and can be going forward. This is very clearly stated in the Overall Work Plan (OWP), that you can't pick a project. Planning, programming, and monitoring are for regional wide strategy.

Commissioner Bergson states that the law says local gas taxes are for local street repairs. Our roads really need repair and that is the only item the City of Williams is asking for.

Vice-chair Womble calls for any further comments. Hearing none, Vice-chair Womble calls for roll.

2. TRANSPORTATION COMMISSION

It is moved by Commissioner Bergson, seconded by Commissioner Sellers to approve the City of Williams request regarding funds for roadway improvements.

RESULT:	DEFEATED [2 TO 3]
AYES:	Alfred Sellers, Charles Bergson
NAYS:	Denise J. Carter, Gary J. Evans, Dave Womble
ABSENT:	Kim Dolbow Vann

Vice-Chair Womble adjourned the meeting at 3:36 p.m. to reconvene in Regular Session on October 18, 2016 at the hour of 3:00 p.m.

David G. Womble, Vice-chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk